

## Position Available Research and Policy Analyst

Michigan Supreme Court  
State Court Administrative Office  
Salary Range: Commensurate with Experience



**DUTIES:** Reports to the Trial Court Services Director. Plans, implements and coordinates strategies and approaches in order to compile and interpret relevant information needed for projects and initiatives which typically have statewide impact, including issues such as judicial resources policy, weighted caseloads, and trial court performance. Designs research and evaluation studies, analyzes complex systems and develops data collection instruments. Develops statistical models for policy decision-making purposes. Conducts statistical analysis on caseload trends, staffing patterns and resources to provide management assistance to the courts in such issues as weighted caseloads and allocation of judgeships. Consults with Supreme Court and SCAO units regarding proper research design and analysis procedures. Collaborates with Regional Administrators and other staff in the development and evaluation of policy initiatives. Communicates with judges, court staff, legislators, and other government officials on issues of data collection, research, and court performance. Analyzes pending legislation and prepares legislative impact statements.

**LOCATION:** Michigan Hall of Justice, Lansing, MI

**SKILLS:** Possession of a Masters degree or equivalent in quantitative measurement, court or public administration, research, information, or business management preferred.

Three to five years of progressively responsible experience in program evaluation, research, experimental and quasi-experimental research design and inferential statistics. Prior judicial system experience desirable. Ability to utilize data management tools, spreadsheets, and statistical applications in order to extract, combine, and analyze data from multiple sources and large data sets.

E-mail preferred to [benedictm@courts.mi.gov](mailto:benedictm@courts.mi.gov), or send cover letter and resume by November 26, 2003 to:

Human Resources  
Michigan Supreme Court  
P.O. Box 30052  
Lansing, MI 48909

AN EQUAL OPPORTUNITY EMPLOYER